

MINUTES, KOL AMI STEERING COMMITTEE CONFERENCE CALL,

Thursday, July 1, 8 p.m.

Those participating in the first conference call of the 2010 Kol Ami Steering Committee included Janice Cooper-Levy, Toni Popkin, Susan Freiband, David Lipscomb, Lance Feiner, Mary Kuntz, Elizabeth Lower-Basch, Hope Warshaw, Don Kraus, and Jane Schulman.

Two items were added to the Agenda, High Holidays planning and Website management. The Conference Dial-In Number: 661-673-8600 and participant access code: 1065271# are to be used regularly for other conference calls.

The 2010 Annual Meeting Minutes (sent ahead to Steering Committee Members) were approved. These will be made available to the whole community on the website.

Each of the members of the Steering Committee shared with the group his/her perceived role on the Committee. Janice Cooper-Levy was thanked for leading the new Wellness Committee.

Short committee reports included Ritual Committee which has examined the B'nai Mitzvah policy developed by Hope Warshaw, parents and the Rabbi. The Committee would like to align their activities with strategic planning efforts, focus on larger policy issues, which should be identified and suggested to them. They will make recommendations, which will then be considered by the Steering Committee. Carolyn will need specific details about the Ritual Committee's responsibility in relation to planning the High Holiday services.

Children and Family Programs (formerly JCEP) will dialogue with the Ritual Committee on policies affecting children and parents. They will be working to set up the Shabbat activities that are planned with kids in mind.

Requests for Shabbat hosting will be sent out.

The agenda for the July 11th Steering Committee work day (from 10 a.m. to 5/6 p.m.) at Don and Hope's house will focus on planning and decision making, rather than thinking about and discussing broader issues or problems. Items to be considered for the agenda include: establishment of a Development Committee, preparing a structure and format for programmatic audits, examining the governance structure of Kol Ami (changes and additions needed), preparing a policy on volunteerism, developing plans for the High Holidays (determining who will do what, using guidelines prepared by Carolyn and Cookie). During the workday, small groups and discussions will focus on these items. Don should be contacted to add additional items to the agenda for the workday.

Toni Popkin will check with Barbara Jazzo on the status of the new member's packet being worked on. Specifically the part dealing with operations, roles of Kol Ami committees, needs to be developed, in order to provide this information to members.

Two parallel processes for the Steering Committee's attention are following through on the strategic planning process, and working on planning for holidays and other Kol Ami programs. More people need to be involved in both of these efforts. The Steering Committee will be making phone calls to insure greater community participation. The issue of responsibility for logistics involved with High Holiday planning was discussed. Engaged volunteers will be needed, so that the High Holidays can serve as a model volunteer event. After the July workday, Don will talk with Rabbi Leila about the time line for the Holidays, and who will do what. Work on the content and duplication of the supplement for the High Holiday service also should be considered.

The need for another person to take over website management was discussed. The importance of putting things up on the website, having everyone be able to do this, was mentioned. Training is needed to insure that all Steering Committee members, as well as everyone in the Kol Ami community, can access the members' portion of the website and use it effectively. Notices about when Steering Committee meetings will be held will be put on the website, so that anyone interested can attend. During the July 11th workday a demo focusing on this will be held. Members should bring laptops, if possible. Elizabeth mentioned that her husband, Tony, may be interested in serving as website manager. She will ask him.

Another item suggested for the July 11th workday is what the Kol Ami community would like Amy Stutt to continue to do, in relation to her present role in scheduling rooms at the Church, in preparing and sending out "This Week" online, and in answering the phone.

The Steering Committee unanimously approved the request from Deborah Linick for Barbara Jazzo to be the JCRC representative for Kol Ami.

A discussion on the membership letter and form prepared and sent out by Elizabeth included mention of the need for the list of volunteer opportunities to be revised, as well as information in the letter, reflecting recent changes in Kol Ami leadership. Elizabeth would like to send out the letter and form as soon as possible. Comments from Steering Committee members should be sent to Elizabeth. The revised letter and membership form will be sent out on July 12th, after the workday.

After consulting the calendar, the next Steering Committee conference call will be on Monday August 2nd, at 8 p.m.

Driving directions for the July 11th workday will be sent via email upon request.

The conference call ended at 9:10 p.m.

(Prepared by Susan Freiband, Secretary, 6/3/2010)