

## **Kol Ami Steering Committee meeting –September 15, 2014, 8:10 pm**

Attending (by phone):

Rayna Aylward (President)

Erv Walter (Treasurer)

Elizabeth Lower-Basch (Secretary)

Herb Cooper-Levy, Community Coordinator

Janice Cooper-Levy

Lynda Erinoff

Sharon Sterling

Mindy Rudell

Emily Schwartz Greco

Rabbi Leila Berner

At the Rabbi's suggestion, the meeting began with a few minutes of discussion (d'var torah) about a text on holy work.

Agenda for meeting approved.

Minutes of August 25 meeting approved — Herb to post to the website.

Herb submitted the written Community Coordinator report attached to these minutes.

### **Erv — Treasurers report.**

Have sent out invoices. Rabbi suggested reminding people who have left of the option to stay and pay reduced dues. Membership list is up to date as best we know.

Follow-up: Mindy will send an email reminder regarding JCEP tuition.

Follow-up: Erv and Rayna will follow up with people who haven't paid or requested waivers of dues.

**Mindy — JCEP report.** Interest in a room for activities during services on high holidays. But don't have adult supervision for RH. Will go with just YK. First class yesterday. Had a pre-class meeting with parents. Classes began. Four Hebrew sections, three Jewish studies sections.

**Janice, Care and Concern.** Have divided up responsibilities. Mindee is responsible for mourning. Suggested putting some books on grieving in the resource center. Maybe have an adult ed session on the kaddish. Brit responsible for simchas. Janice — responsible for illness. Betsy — yahrzeit. Toni — healing list. Harriet and Susan responsible for aging. Will show a film on December 21, with discussion to follow. Mindee will sub for Janice if needed.

**Emily — outreach team.** Made a flyer for October 19 meet the congregation event — would like everyone at steering to print and post flyer as appropriate. Have been helping with some of the wording on advertising for high holidays. Have drafted letters to send people who come for high holidays but are not members. Rabbi asked for clarification on whether families of JCEP

students were required to join the congregation. (Answer is yes, although families can try the classes first.) Agreed to have flyers at kids service, etc. Discussion of maybe having someone to assist at High Holiday registration to be able to talk more about the materials, since greeters may be busy.

**Sharon – tikkun olam** Reported on committee meeting. Question raised of the possibility of having a table where people can present volunteer activities that are not officially endorsed by Kol Ami. What would be the parameters? Any kind of literature? At which events? Suggested that we could talk about Tikkun Olam at January membership meeting — some more longer term activities — interfaith dialogues. October 26 — first bagged lunch tikkun event — starting at 3.30-5.

Follow up: Sharon will clarify whether A-SPAN has limits on the ages of participants for distributing food.

Follow-up: Sharon to recommend a framing for the discussion at January membership meeting.

**High Holidays — Lynda.** Has one more volunteer for Erev RH. Need more support for Kol Nidre setup due to early setup— end of YK also light — but people who are there can be asked to pitch in. Question about the possibility of setting up the night before. What about clean up? What can be put away before ne'eila? Will people be willing to stay after break fast? Erv is working on printing the supplements — volunteers needed Wednesday to put into binders. Herb wondered if registrations are running behind. Members need to register. Rabbi is having trouble sending her message about Al Chet — yahoo is labeling it SPAM.

**Dual Affiliation —Elizabeth.** Explained the changes to the proposed process, and recommended that the steering committee adopt the recommended process. Motion was made and accepted. Meeting to discuss to be held November 16, 5pm.

Follow-up: Elizabeth to finalize the materials and Rayna to send to congregation after the holidays. (DONE).

### **Upcoming steering committee meetings:**

October 19, Meet the congregation 3-4.30; steering committee 5-7 pm

Phone meetings on Nov. 17 and December 15, 8:10-9:15 PM

Jan 11 — in person meeting 2.30 4.30

Jan 26 — Congregational meeting 5p

## Community Coordinator's Report

### Administration

1. I coordinated submitting 24 changes to the 2014-2015 Kol Ami program to the UUCA adding some programs, canceling others, and changing rooms for some. For the sake of our relationship with the UUCA, I hope this churning is over.
2. I purchased some needed supplies.
3. I participated in telephone conference call meetings of the High Holy Day and Outreach committees.
4. I inputted the balance of the Master Calendar for September and October to the website.
5. As Coordinator, I seek to assure that people are communicating with each other. This sometimes involves forwarding emails to people not originally included in conversations, as well as initiating conversations.

### High Holy Days

1. I picked up the copies of *A High Holiday Machzor for Families* at the Rabbi's house, scanned it in, supplied copies of it to Children and Families as well as the Children's Services leader and arranged for additional copies to be printed.
2. I continue to coordinate publicity about the High Holy Day Food Drive, placing copy that Mattie Cohan provided in *The Kol Amite*.
3. I am monitoring our High Holy Day advertisement in the September 4, 11, 18 and 25 editions of the Alexandria Gazette Packet, Arlington Sun Gazette and the Washington Jewish Week. I've been obtaining tearsheets and processing invoices for payment.
4. I solicited remembrances in the 5775 Yizkor book.
5. I am maintaining the list of High Holy Day attendance. I will use it to print name tags.
6. I ordered 150 binders for the new Supplement, as well as 8 additional Machzorim.

### Outreach

1. I published 3 weekly issues of *The Kol Amite*. I've added Community Announcements as a regular feature to the other regular features: This Weekend, Simchas, Upcoming, Volunteers Needed, Thank You, Yahrzeits and Member News, This Week's Parsha remains an occasional feature, when there is no Kol Ami service. Other occasional features include specific calls to action, JRC news and Jobs.
2. I talked to several people who inquired about Kol Ami High Holy Day services and Kol Ami membership seeking to warmly encourage these folks to attend and join.
3. I posted our Adult Education program to the Daily Schmooze. As we get closer to the Rabbi's classes, I plan to send out press releases, as well as notify the UUCA.